



Housekeeping

Housekeeping staff are responsible for maintaining the cleanliness and appearance of the Gorge Harbour Marina Resort and providing customers with quality service in a timely and friendly manner. Housekeepers promote a positive image of the Gorge Harbour and must be pleasant, friendly, and able to address special requests and/or problems from our guests.

Located on Cortes Island, British Columbia, Gorge Harbour Marina Resort is a full-service marina resort offering first class protected moorage for boaters exploring the Discovery Islands and Desolation Sound. The resort features Lodge and Cottage Accommodation, RV Park, Camping, Glamping Domes, Food Truck, General Store, Laundry Facilities, Automobile Gas and Propane. Gorge Harbour Marina Resort is proudly First Nations owned and managed by Qathen Xwegus Management Corporation (QXMC). QXMC is the Klahoose First Nation business development corporation.

KEY ACCOUNTABILITIES

Essential Functions and Responsibilities:

- Greeting and interacting with guests in a sincere and friendly manner
- Providing housekeeping service such as cleaning and renewing vacated guest rooms and accommodations in a timely manner.
- Cleaning and maintaining the appearance of the public areas such as washrooms, laundry facility and front office.
- Washing, drying, folding, and organizing linens.
- Delivering services such as changing sheets or replacing used towels and toiletries to guest rooms upon request.
- Transporting garbage and recycling and depositing it into the appropriate containers.
- Reports any maintenance problems in guest rooms or public areas to Housekeeping Supervisor.
- Is familiar with and has a good understanding of all Policies, Procedures and Occupational Health & Safety practices.
- Able and willing to perform any other duties as required.
- Actively contribute to improving resort operations and processes, including emergency protocol, organizational safety standards, and environmental sustainability efforts.

Job Requirements/Qualifications:

- Maintain effective communication with guests and team members. Listen to guests' issues or problems, find solutions and work in partnership with the rest of the Housekeeping and Accommodation team.
- While performing the duties of this job, the Housekeeper is regularly required to stand; walk; use hands to touch, handle or feel; reach with hands and arms; climb or balance; stoop, kneel, crouch, crawl; talk and hear; lift, use stairs and move up to 50 pounds.
- Must have stamina as Housekeeping is a very physical job.
- Housekeepers must have vision abilities required by this job to include short distance vision and long-distance vision.
- Housekeepers may be exposed to hazardous cleaning materials. Proper PPE and training provided.





WHAT WE OFFER:

- A foot in the door to an employer who can offer a variety of positions not only within Gorge Harbour Marina Resort.
- Discounted food
- An opportunity to work with a great team in a professional and fun environment.

Job Application Process:

To apply for this position, please send your resume and a cover letter detailing your relevant experience to team@gorgeharbour.com.



QATHEN XWEGUS
MANAGEMENT CORPORATION